



City of Boulder Planning and Development Services

# FENCE OR RETAINING WALL PERMIT APPLICATION

To erect, alter or repair fences and retaining walls greater than 3 feet in height.  
Please note: Applications must be logged in by 11am and 4pm

Permit No. PMT \_\_\_\_\_

Date Issued \_\_\_\_\_

### MINIMUM REQUIREMENTS

- Locate inside the property line a minimum of 18 inches from any public sidewalk.
  - Must maintain a minimum of three (3) feet of unrestricted access on three sides of the water meter pit and must be at least one (1) foot behind the meter on private property per B.R.C. 1981 11-1-36(b).
  - Must maintain a ten (10) foot radius of clearance around all fire hydrants per D.C.S. 5.10(A)(5).
  - May not exceed seven (7) feet in height, per B.R.C. 1981 9-9-15(c).
  - May not obstruct the sight triangle of intersecting public rights-of-way or the driveway to street, per B.R.C. 1981 9-9-7(b).
  - Posts shall be set in concrete a minimum of 24 inches below grade. Posts must be a minimum of 4"x4" wood (nominal) approved for ground contact or naturally resistant to decay. Chain-link fence posts shall be a minimum of 1 1/2 inches in diameter.
  - May not have barbs or sharp points, per B.R.C. 1981 9-9-15(d).
  - Maximum area of solid fencing material between posts may not exceed 30 square feet, unless designed per B.R.C. 1981 10-5-2(ee) section 9902.
  - Retaining walls located on slopes 15 percent or greater must be designed by a Colorado licensed engineer.
  - Retaining walls must be designed by a Colorado licensed engineer.
  - Hydrants shall be placed no farther than 5 feet behind the curb, outside of any fenced area, and have a 10-foot radius of clearance to adjacent obstacles (fences, walls, shrubs, trees, etc.) per D&CS 5-10(a)5.
- I have read and understand the general requirements outlined on this application. I agree to perform the work described herein in accordance with the plans and specifications submitted, and all applicable code requirements of the city of Boulder.

Project Address \_\_\_\_\_

Date Applied \_\_\_\_\_

Material and Labor Valuation \$ \_\_\_\_\_

New  Alteration  Repair

Fence  Retaining Wall

Height \_\_\_\_\_ Length \_\_\_\_\_

Material Used \_\_\_\_\_

General Description \_\_\_\_\_

Is this project for a tax exempt entity?  Yes  No

### Draw fence location on back of application.

Owner Name \_\_\_\_\_

Mail Address \_\_\_\_\_

City \_\_\_\_\_ Phone \_\_\_\_\_

Contractor Name \_\_\_\_\_

City License Number \_\_\_\_\_ Phone \_\_\_\_\_

Landmark Alteration Certificate is attached.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Fence Code regulations are available upon request.

**INSERT PAGE 2 FROM PDF TO SHOW GRID WHERE GREY BOX NOW IS  
SITE PLAN**

Show streets and alleys, property lines, location of fences (existing and proposed), driveways (on this and adjacent properties), sidewalks, water meter pit,



North Arrow

**CALL BEFORE YOU DIG!**  
Call for utility location at least two full working days (not including day of notice) 1-800-922-1987.

