

APPLICATION PROCESS & GUIDELINES

FOR DOWNTOWN MALL PATIO RAILINGS

Application Process

Submit all applications for awning, lights, patio, signs, TOGETHER as a complete package. It may take up to 2 months to secure a permit.

1. Complete a Revocable Right-of-Way permit application, and pay non-refundable application fee.

Provide 2 sets of to-scale drawings with your Revocable Right-of-Way application, and bring 2 sets to the DMC/Landmarks meeting. Drawings must show:

- exact patio dimensions
- the distances from patio to existing mall structures such as benches, tree grates, etc
- existing awnings, signs and lights on the building
- photos of adjoining properties which clearly show signs, awnings, lights and patios

Provide material and color samples.

*Building Services Center
1739 Broadway, 3rd floor
303.441.1880*

2. Meet with Downtown Management Commission and Landmarks (if in the Downtown Historic District – see attached map)

Call to schedule a review. A Landmarks staff person will also attend this meeting. Meetings are usually held the first and third Tuesdays of each month.

*Downtown Management Commission
303.413.7315
Landmarks
303.441.4293*

3. Permit Issued

Following approval by Landmarks, Downtown Management Commission, and other appropriate city departments, your application will be routed to Building Services where a Right-of-Way permit will be issued. A staff member will call when the permit is ready for pickup and payment.

You must also apply separately for a construction permit.

*Building Services Center
1739 Broadway – 3rd floor
303.441.1880*

Guidelines

Patio Railings...

- May extend onto the mall up to 10' as long as there is 8' – 9'6" clearance to an existing structure (bench, tree grate, flower bed, bike rack, newspaper box...). Final determination is made at your meeting with the DMC
- Must be constructed of high quality, durable materials (no post & chains) and securely anchored to mall bricks – a more detailed list of appropriate materials and treatments is found in the Downtown Urban Design Guidelines, page 42
- Should be sensitive to the design of the building they are attached to
- Should have an open air feeling
- Must be fabricated of appropriate materials and treatments as referenced in the Downtown Urban Design Guidelines, page 42
- Fronts and sides must be permanently enclosed
- Tables and chairs must be moveable
- Must comply with the Historic Preservation standards found in Chapter 10-13 of the Boulder Revised Code (call Landmarks, 303.441.4293)

Other Requirements:

- Face block limits: 125 linear feet
- Patios exceeding 300 sq ft must file for Use Review (call Planning, 303.441.3138)
- Patios may not enclose a water meter
- Indicate wait stations and seasonal heaters