

City of Boulder



**VENDOR REGISTRATION
APPLICATION**

Mail or Fax To:

**CITY OF BOULDER
ATTN: PURCHASING – CALDER GREY
P.O. BOX 791
BOULDER, COLORADO 80306-0791**

**303-441-1857 FAX# 303-441-4381
email: greyc@ci.boulder.co.us**

**NOTE: PLEASE ADD OUR
COMPANY TO THE CITY OF
BOULDER'S VENDOR LIST.**

DATE: _____

(1) NAME OF ORGANIZATION: _____

(2) MAIN CONTACT PERSON: _____

(3) BUSINESS ADDRESS INFORMATION: _____
[address for price quotes, purchase orders, bids and other purchasing correspondence]

(4) MAIN CONTACT PHONE: _____ - _____ - _____ / FAX # _____ - _____ - _____

(5) FEDERAL EMPLOYER'S TAX IDENTIFICATION NUMBER: _____ - _____ - _____ OR

(6) SOCIAL SECURITY NUMBER: _____ - _____ - _____

(7) NIGP COMMODITY CODE (if known) _____

(8) STATE TAX NUMBER: _____ - _____

(9) OTHER TAX LICENSE NUMBER: _____ - _____

(10) DISCOUNT RATE AVAILABLE TO CITY: _____ % BEGINNING _____ ENDING _____

PRODUCTS / SERVICES:

PLEASE SPECIFY (e.g.: computers, office, supplies, copiers, machinery, heavy equipment, etc.)

Please be advised that, by ordinance, the City of Boulder is not required to maintain bid lists. All major purchases are advertised at least once prior to the bid opening. It is the responsibility of the vendor to respond to the advertisements for bid submittal. Consequently, registration by your firm is no guaranty of receiving bid requests.