



**City of Boulder  
Proposal Form for  
Infrastructure-related Improvements supporting the  
Colorado Safe Routes to School Program**

Contact Information Sheet

Elementary or Middle School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

School Phone: \_\_\_\_\_ School Principal Name: \_\_\_\_\_

Primary Contact Name and affiliation with the school (e.g., parent, teacher, etc.):

\_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Primary Contact Signature \_\_\_\_\_ Date: \_\_\_\_\_

Proposal Form Submittal Checklist

- Cover page is this completed Contact Information Sheet
- Provide responses to section 1 and 2 outlined on page two of this form.
- Include a contact list of staff, administrators, parents and other local partners associated with the school and committed to assisting with the Safe Routes to School project outlined in this proposal.

A hard copy or electronic copy of a completed Proposal Form must be delivered by 4 p.m. on or before Wednesday, Oct. 7, 2009 to:

Marni Ratzel  
Bicycle / Pedestrian Transportation Planner  
Go Boulder - City of Boulder  
PO BOX 791  
1739 Broadway - 2<sup>nd</sup> Floor  
e-mail: [ratzelm@bouldercolorado.gov](mailto:ratzelm@bouldercolorado.gov)

**Section 1: Describe the proposed infrastructure improvement.**

**(Maximum 1 Page)**

- a) What is the project?
- b) Describe how your project will change the built environment.
- c) How will it address the identified safety and participation problems in section 2.
- d) Describe the encouragement/educational component of your project.
- e) How will you collaborate with the school to ensure parents will encourage the children to bicycle and/or walk?

**Section 2: Describe the problem. (Maximum 1 page)**

- a) What are the current risks and/or obstacles (physical or perceived) to walking and/or biking to and from your school site(s)?
- b) Complete the following information for each school affected by the proposed infrastructure improvement:
  - School name
  - Student population
  - Grades of students at school
  - Initial estimate of students who currently walk to school
  - Initial estimate of students who currently bike to school
  - Initial estimate of number of students who will benefit from the proposed infrastructure improvement.
- c) Describe any existing programs at the affected school(s) that educate or enhance walking or bicycling to school. It is recommended that this be completed by the principal of the school and include information pertaining to any:
  - Walking/biking/safety curriculum taught by the school and at what grade levels.
  - Frequency of and participation in Walk to School/Bike to School events
  - Programs taught by those outside the school (police, fire, walking/bicycle organizations, etc.)
  - Crossing guard programs
- d) Provide photos indicating existing conditions.