

**CITY OF BOULDER  
ADOPT-A-MEDIAN APPLICATION FORM**

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**ORGANIZATION INFORMATION:**

Name of Individual/Group/Organization Requesting Adoption: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Approximate Number of Participants: \_\_\_\_\_

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**ADOPTION INFORMATION:**

Median or Transportation Right-of-Way Requested for Adoption: (Name and/or Location):  
\_\_\_\_\_  
\_\_\_\_\_

Is individual/group/organization willing to pay for an Adopt-a-Median sign? \_\_\_ Yes \_\_\_ No

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**APPLICANT STATEMENT:**

As a representative of this organization, I have read and agree to abide by the policies and procedures of the City of Boulder's Adopt-A-Median Program. I understand that the City of Boulder reserves the right to modify the scope of the adoption area. I understand the hazardous nature of the work that is to be performed. On behalf of myself and as a representative of the organization listed above, I release all claims that may arise against, and agree not to sue, the City of Boulder and its officers, agents, employees and authorized volunteer as a result of participating in the City of Boulder Adopt-A-Median Program.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

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**Approval:**

\_\_\_\_\_  
Felix Gallo, Acting Transportation & Utilities  
Maintenance Coordinator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bill Cowern, Traffic Operations Engineer

\_\_\_\_\_  
Date

# CITY OF BOULDER

## ADOPT-A-MEDIAN POLICIES AND PROCEDURES

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1. The adopting organization will commit to a one-year adoption period. At the end of one year, the adopting organization or the City of Boulder may renew or terminate the adoption. A minimum of one median or one half-mile of section of roadway right-of-way is required.
2. During the one-year commitment, the adopting organization will perform the following maintenance tasks:
  - Remove trash and debris a minimum of once a month.
  - Weed (mechanical or manual means only – no herbicide/pesticide application) a minimum of every two weeks during growing season (April – October).
  - In the fall, pruning of trees, shrubs, and any ornamental grasses, pick up and dispose of leaves, and mulch existing mulched areas (city to provide mulch).
  - Edge trim where landscaped areas meet hardscape areas; clearance trim anywhere landscaping is conflicting with pedestrian or vehicle traffic.
  - Report any observable problems with the irrigation system (i.e., leaks, misdirected spray, etc.) to Transportation Maintenance 303-413-7162.
3. Transportation Maintenance will perform the following maintenance tasks:
  - Mowing – if turf area
  - Minor and major repair of irrigation system and monitoring and regulation of irrigation flow
  - Replacement of permanent plant materials (trees and shrubs)
  - Renovation and major maintenance projects
4. Transportation Maintenance will provide the adopting organization with the following:
  - Trash bags
  - Safety vests to be worn by the participants during cleanups
  - A safety meeting for program participants prior to the initial cleaning
5. Transportation Maintenance will be responsible for the collection and disposal of trash bags left in designated median and ROW locations.
6. Transportation Maintenance may install (depending on funding availability) a standard information sign in the median or ROW area acknowledging the adoption organization. The signs will remain in place throughout the adoption period as long as the adopting organization is in compliance with all the policies and procedures of the program.
7. The adopting organization agrees to participate in the City's recycling program by separating recyclable materials into separate bags for removal and recycle by the City.
8. Participants in the clean-ups must be aware of the hazardous nature of the work that is to be performed.

### PARTICIPANT STATEMENT:

I have read and agree to abide by the policies and procedures of the City of Boulder's Adopt-A-Median Program. I release all claims that may arise against, and agree not to sue, the City of Boulder and its officers, agents, employees and authorized volunteer, on my behalf or on behalf of my minor child/ward as a result of participating in the City of Boulder Adopt-A-Median Program.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Participant Name (Please Print): \_\_\_\_\_

## **CITY OF BOULDER ADOPT-A-MEDIAN SAFETY RULES**

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Thank you for participating in the City's Adopt-A-Median Program and helping to keep our City clean and attractive. Please:

1. Always wear furnished orange safety vest while working in and along roadways and in the City's right-of-way.
2. Stay on the median and off the roadway wherever possible. Participants should be off any paved portion of the roadway.
3. Children under 12 years of age should not participate in the program. We discourage the participation of children in this program due to safety concerns. However, children over 12 may participate, but must be supervised by a responsible adult at all times.
4. Observe all pedestrian laws and safety practices. This includes, but is not limited to facing oncoming traffic when walking along shoulders, looking in both directions before crossing the roadway, crossing at corners or signalized intersections where possible, etc.
5. Deposit filled trash bags on non-paved designated areas (off roadway and shoulders). Keep roadway and shoulders clear for motorists and pedestrians. Do not deposit bags on sidewalks or paths or in front of a sign post, delineator, or on a bridge structure. Please do not overfill bags, so that they can easily be picked up and put into Transportation Maintenance trucks.
6. Please be courteous to drivers. If a situation arises where a motorist is creating problems for the operation, notify the Police Department by calling Police Dispatch at 303-441-3333.
7. Dress appropriately for the work and the weather. It is recommended that thick-soled, sturdy shoes or boots and gloves be worn. Clothing, liquids, and protection from the elements are all important for a safe and healthy day.
8. Watch for broken glass, jagged edges on cans, holes, ditches or drop-offs, etc. Observe area prior to beginning work to look for possible hazards. If you see needles or syringes please leave them where they are and contact Transportation Maintenance for proper disposal.
9. Notify the Police Department in case of an emergency. Dial 911 if any emergency arises.

**RETURN ALL COMPLETED FORMS TO:**

Peter Rosato  
City of Boulder  
Transportation & Utilities Maintenance  
5050 Pearl Street  
Boulder, CO 80301

**FOR MORE INFORMATION OR QUESTIONS PLEASE CALL OR E-MAIL:**

Peter Rosato, Median-Path-Flood Control Supervisor  
303-413-7116 or [Rosatop@ci.boulder.co.us](mailto:Rosatop@ci.boulder.co.us)