



Employee Energy Efficiency Education

Educate your employees on energy and water conservation:

1. During employee orientation, explain the ways that your business conserves and why your facility chooses to be resource efficient.
2. Display energy-saving posters as reminders,(i.e. leave water off when washing your hands until you are ready to rinse or turn off the lights when you leave a room.
3. Provide employees with a list of ways he or she can help save energy and water in and outside of their office space.
4. At monthly, bimonthly or annual meetings, share with your employees the savings involved with their conservation practices.
5. Receive feedback from employees on ways they think the business can be more efficient with its use of natural resources.

Create conservation leaders within your business:

1. Create roles for a water and energy conservation specialist within your business.
2. Clearly state the duties and goals of the conservation specialists. These employees will serve as conservation leaders within the facility.
3. The conservation leaders will assist the business in reaching its resource management goals.
4. Leaders will help other employees be efficient with resource use as well as receive useful feedback from the employees.
5. Over a designated period of time, assess the success of your management plan and your conservation leaders.

Learn more and save more with resource efficiency practices:

-U.S. Environmental Protection Agency Water Sense
www.epa.gov/watersense/tips/bus.htm

-Partners for a Cleaner Environment: www.pacepartners.com