

Project Management

Marshall Mesa-Southern Grasslands Trail Study Area (TSA)

Revised July 27, 2005

Project Charter and Description: The Visitor Master Plan (VMP) calls for the evaluation of nine Trail Study Areas including a public process to determine what needs to be done with existing trails, which undesignated trails will be designated and which will be closed, and if new trails need to be built. The first of these TSAs to go through the process is Marshall Mesa-Southern Grasslands TSA.

Official Project Name. Marshall Mesa-Southern Grasslands Trail Study Area.

Project Sponsor. Jim Reeder

Project Manager. Joe Manton, Jim Reeder

Project Description

- **Project Scope.** Will deal with trails and trailheads only, as they pertain to visitor use in the defined area. Other issues will be addressed only as they pertain to trail and/or trailheads.
- **Project Goals.** To develop a plan for near- and long-term trail and trailhead maintenance and construction in the defined area. To ensure that trail recommendations are compatible with resource protection.
- **Project Approach / Methodology.**
 - Staff will collect all available data on the area to accurately determine:
 - Property ownerships
 - Easements and other agreements
 - Rights-of-Way
 - Management policies and applicable Federal, State, County and local regulations
 - Vistas, points of interest, and scenic features
 - Roads and other structures
 - Trailheads
 - Trails – both designated and undesignated
 - Noxious weeds - A and B list
 - Vegetation, wildlife, and wetlands
 - Irrigation structures
 - Historic, cultural and paleontological sites
 - Public input will be gathered by a questionnaire
 - A public meeting will be held to get additional input on all trail issues.
 - Staff will create a trail and trailhead plan for the area using input from the public meetings and the Trail Suitability Criteria.

- An Open House and Task Group meeting will be held to get comments on the draft plan.
 - Staff will revise the plan and present it to the community at another Open House and Task Group meeting
 - The plan will be revised once again.
 - The plan will be presented to the OSMP Management team for adoption.
 - Once adopted, all trail and trailhead actions proposed will be scheduled and will become a part of OSMP's work plan.
 - When appropriate, each planned action will be completed.
- **Major Deliverables.** A plan outlining all trail and trailhead actions (maintenance, construction, closure, designation) and associated resource protection measures to be implemented in the area for the next six years.
 - **Key Success Factors.** Public buy-in, staff buy-in, financial and personnel capabilities to get actions done in a reasonable time frame.
 - **Project Stakeholders.** Visitors, OSMP staff.
 - **Project Timeframe.**

Questionnaire goes out to public	July 13
Rollout to Staff	July 14
Public questionnaire response due	July 25
Staff meeting to compile inventory information	Aug 5, 1-4 p.m.
Planning Inventory Report published and distributed	Aug 12
Task Group meeting – review Inventory Report	Aug 18
Staff meeting to produce alternatives	Aug 25
Draft Report on Trail Alternatives published	Sep 2
Open House followed by Task Group – review Trail Alternatives	Sep 8
Staff meeting to produce Draft Trail Study Area Plan	Sep 15
Draft Trail Study Area Plan published	Sept 23
Open House followed by Task Group meeting – review Draft Plan	Sep 29
Staff meeting to produce Final Plan	Oct 6
Present Final Plan to Directors Staff	Oct 10
Final plan published and memo to OSBT	Oct 14
Update OSBT	Oct 26

Project Budget. NPE = \$200 (refreshments, room rental, printing)

Project Team.

Steve T, John, Brad, Dave B., Jay, Bryan, Lynn, Heather, Don, Chris, Steve A., Dave K., Matt, Glenn