

## Program Agreement and Application

This Agreement is made effective as of \_\_\_\_\_, by and between The Brendle Group, Inc. of 226 S. Remington Street #3, Fort Collins, Colorado 80524, and \_\_\_\_\_ (“Business”) of \_\_\_\_\_.

(Street Address)

### **The Brendle Group, Inc. Responsibilities**

The Brendle Group, Inc. will reimburse Business, on average of \$4,000, for energy or water efficiency measures installed by Business. If the measures implemented as a result of this program have costs greater than the amount of the reimbursement, it will be the responsibility of Business to pay any excess costs. Payment to business also is contingent upon The Brendle Group’s receipt of funds from The StEPP Foundation.

The Brendle Group, Inc. will make payment to Business once Business submits approved expense statement and supporting receipts for installed measures. Payment to business may be subject to an inspection of the facility to insure expenditures resulted in installed energy efficiency measures.

While the goal of the program is to reduce energy and water use by small businesses in Lyons and Boulder County, The Brendle Group, Inc. does not guarantee the energy or water use reduction or financial paybacks for projects recommended by this program.

The recommendations developed for Business by The Brendle Group, Inc. as part of Business’ participating in the program are offered as guidance only. The Brendle Group, Inc. and all sources referenced in the recommendations do not (a) make any warranty or representation, expressed or implied, with respect to the accuracy, completeness, or usefulness of the information contained in this report or that the use of any information, apparatus, method, or process disclosed in this report may not infringe on privately owned rights; (b) assume any liabilities with respect to the use of, or for damages resulting from the use of, any information, apparatus, method, or process disclosed in this report. References to any specific commercial product, process, or service by trade name, trademark, manufacturer, or otherwise does not necessarily constitute or imply its endorsement, recommendation, or favoring by The Brendle Group, Inc.

**Business Responsibilities**

In order to receive this assistance, \_\_\_\_\_(enter business name), agrees to:

- Complete the incorporated program application
- Provide a company point of contact to interface with The Brendle Group, Inc. throughout the project who has the authority to make purchasing decisions
- Provide access to company facilities for The Brendle Group, Inc. to conduct necessary assessments
- Release relevant utility or other operational data to The Brendle Group, Inc. to support cost/benefit analysis of identified measures
- Provide receipts for reimbursement of implemented projects within 1 year of signed application or before December 31, 2009
- Allow site visits/tours that may included, but not be limited to, The Brendle Group, Inc. staff members, StEPP Foundation representatives, and other participating or interested businesses
- Respond to a program survey 6 months to 1 year from the day energy efficiency projects are installed to measure the energy savings from the improvement

Additionally, Business agrees to allow The Brendle Group, Inc. to share results of Business participation in the program with other entities including, but not limited to, the program’s funding agency, the StEPP Foundation. The Brendle Group, Inc. also may share information in press releases and public education and outreach materials. Business will have the opportunity to review written materials prior to dissemination by The Brendle Group, Inc. in order to specifically identify portions that are considered to be confidential to Business. The Brendle Group, Inc. will not publicly disclosed confidential information.

\_\_\_\_\_  
The Brendle Group, Inc. Representative

\_\_\_\_\_  
Business Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Program Application**

---

**A. Facility and Contact Information**

Company Name:

Company Primary Contact:

Title:

Address:

Phone Number:

Fax Number:

Email Address:

Are you able to make financial purchasing decisions for the company? Yes \_\_\_ No \_\_\_

**B. Utility Bills**

- 1) What are your total **annual** costs for the following utilities and who are your providers:
  - a. Electricity: \_\_\_\_\_ \$/yr Provider \_\_\_\_\_
  - b. Natural Gas: \_\_\_\_\_ \$/yr Provider \_\_\_\_\_
  - c. Water: \_\_\_\_\_ \$/yr Provider \_\_\_\_\_
  
- 2) Please provide the account and meter numbers for these utilities:
  - a. Electricity: \_\_\_\_\_
  - b. Natural Gas: \_\_\_\_\_
  - c. Water: \_\_\_\_\_
  
- 3) Do you agree to release utility billing data to The Brendle Group, Inc. for analysis?  
Yes \_\_\_ No \_\_\_
  
- 4) Do you have measurement and/or accounting systems to track energy costs and use?  
Yes \_\_\_ No \_\_\_

### **C. General**

- 1) Does the company own or lease its facilities/buildings? Own\_\_\_\_ Lease\_\_\_\_
- 2) How many employees do you have? \_\_\_\_\_
- 3) What is the total square footage of the facility(ies)? \_\_\_\_\_
- 4) How many buildings are there? \_\_\_\_\_
- 5) How old are the buildings? \_\_\_\_\_
- 6) Describe facility heating equipment, including approximate age:
  
- 7) Is a simple building layout (e.g., fire escape plan) available for the assessment?  
Yes\_\_\_\_No\_\_\_\_
  
- 8) What are business operating hours (days of week, hours of day):
  
- 9) Have you had previous energy efficiency assessments completed by a third party organization? Yes\_\_\_\_ No\_\_\_\_ (If yes, please indicate date and provider.)
  
- 10) Does the facility have any special safety or security requirements (e.g., earplugs, cameras, etc.)? Yes\_\_\_\_ No\_\_\_\_ (If yes, please describe.)

### **D. Major Products and/or Processes:**

- 1) What are your major product or service lines (list briefly):
  
- 2) Please list major business/manufacturing processes and briefly sketch and/or describe inputs, processes, and outputs using separate sheet, if necessary:

***The Brendle Group, Inc.***

***226 S. Remington Street, #3 • Fort Collins, CO 80524 • (970) 207-0058***

- 3) Process water use:
  - a. Do you use cooling towers either in your manufacturing processes or facility HVAC systems? Yes\_\_\_\_ No\_\_\_\_
  - b. Do you have once-through cooling applications or water cooled equipment? Yes\_\_\_\_ No\_\_\_\_
  
- 4) At your facility, what are the five largest energy uses, either in terms of peak demand (kW) or energy consumption (kWh, therms, etc)? Examples include air compressors, boilers, or other process equipment.
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
  - d. \_\_\_\_\_
  - e. \_\_\_\_\_

**E. Miscellaneous**

- 1) Are you planning any expansions or major process changes? Yes\_\_\_\_ No\_\_\_\_ (If yes, please describe.)
  
- 2) Do you have in-house professional expertise in energy use and conservation?
  
- 3) In what areas do you think your facility could benefit most from a water or energy savings measure?

**F. Utility Release**

*I authorize The Brendle Group to request and receive my utility account billing and consumption information for the period \_\_\_\_ to \_\_\_\_ from the utilities identified in Section B of this application. I understand that the released data will be held in confidence and used only for evaluation purposes related to my participation in the EnergySmart FREE+ program.*

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A program representative will be contacting you to discuss your application. We will select eligible businesses on a first-come first-serve basis. We look forward to working with you.