



**Partners for a Clean Environment (PACE)**  
Criteria List for the AUTO BODY Industry

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Conducted By/Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax: \_\_\_\_\_ Number Employees: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Contact e-mail: \_\_\_\_\_ Web Site: \_\_\_\_\_

Criteria		Yes	No	Qty/month	Vendor	Comments (Benefits, Obstacles)
Does shop do air conditioning service? Do technicians have state certification?		<input type="checkbox"/>	<input type="checkbox"/>			<b>Check if on inspection list</b> (*Compliance bulletin)
R E C Y C L I N G	antifreeze (if on-site, how are filters handled?)	<input type="checkbox"/>	<input type="checkbox"/>			(*Compliance bulletin)
	scrap metal	<input type="checkbox"/>	<input type="checkbox"/>			
	used rags	<input type="checkbox"/>	<input type="checkbox"/>			(*Compliance bulletin)
	cardboard	<input type="checkbox"/>	<input type="checkbox"/>			
	commingled containers	<input type="checkbox"/>	<input type="checkbox"/>			
	tires	<input type="checkbox"/>	<input type="checkbox"/>			
	batteries (how stored?)	<input type="checkbox"/>	<input type="checkbox"/>			

Criteria	Yes	No	Additional Information
Have a waste minimization plan in place.	<input type="checkbox"/>	<input type="checkbox"/>	How do they minimize paint waste? (computerized system, employees pay for excess materials, etc.)
Built-in filtration unit for gun cleaner or have thinner recycler in place	<input type="checkbox"/>	<input type="checkbox"/>	Cost savings from HW disposal or materials purchase?
High solids/low VOC paint used.	<input type="checkbox"/>	<input type="checkbox"/>	
Buy in bulk whenever possible.	<input type="checkbox"/>	<input type="checkbox"/>	List items
Lids on containers, including solvent cleaning tanks, when not in use. Evaporative materials in sealed containers.	<input type="checkbox"/>	<input type="checkbox"/>	
Energy efficiency measure	<input type="checkbox"/>	<input type="checkbox"/>	Describe.
Water conservation measure	<input type="checkbox"/>	<input type="checkbox"/>	Describe.

Criteria		Yes	No	Additional Information
S T O R M W A T E R  P R O T E C T I O N	Do not dump any liquids or materials outside.	<input type="checkbox"/>	<input type="checkbox"/>	
	No maintenance or repair work is performed outside (fleets may perform outside emergency repairs and maintenance activities that do not involve fluids)	<input type="checkbox"/>	<input type="checkbox"/>	
	Do not wash vehicles outside.	<input type="checkbox"/>	<input type="checkbox"/>	
	No outside storage unless containers are specifically designed for outside storage or adequate secondary containment and cover are provided.	<input type="checkbox"/>	<input type="checkbox"/>	Any materials stored outside that contain residual fluids or could impact stormwater quality must be containerized. This includes car batteries, oil filters and scrap metal.
	Use spill prevention techniques to ensure no hazardous materials reach the floor. Keep spill cleanup equipment in or near all work areas, and use only "dry" cleanup methods to manage spills.	<input type="checkbox"/>	<input type="checkbox"/>	Describe spill prevention techniques – include any products and vendors. (drip pans, absorbents, standard practices)
	Develop a formal spill response plan. The plan should be posted near spill cleanup materials.	<input type="checkbox"/>	<input type="checkbox"/>	PACE will provide a template for the spill response plan.
	Maintain a map of property, identifying direction(s) of stormwater flow and stormdrains. Stencil stormdrains on or near facility.	<input type="checkbox"/>	<input type="checkbox"/>	
	Employees have read Required Practices for Stormwater Protection resource sheet and sign training log.	<input type="checkbox"/>	<input type="checkbox"/>	PACE will provide the Required Practices for Stormwater Protection resource sheet.
Willing to share pollution prevention success stories with at least one other business.	<input type="checkbox"/>	<input type="checkbox"/>		
Commit to an annual pollution prevention review.	<input type="checkbox"/>	<input type="checkbox"/>		
Shop is in compliance with local, state, and federal environmental regulations to the best of inspector's knowledge.	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• APEN/CFC Program</li> <li>• Haz Waste Requirements (proper disposal of fluids, used oil, containers properly labeled in accordance with RCRA)</li> <li>• Waste Water Discharges</li> <li>• OSHA Haz Com (MSDS's)</li> <li>• EPCRA</li> </ul>	
Did the shop receive the PACE Newsletter?	<input type="checkbox"/>	<input type="checkbox"/>	If YES - Was the Newsletter helpful? Any suggestions?	