



Partners for a Clean Environment (PACE) Storm Water Criteria Checklist for Municipal Street Maintenance Operations

Facility Name: _____ Phone: _(____)_____ Conducted By/Date: _____/_____/_____
 Address: _____ Fax: _____ Number Employees: _____
 Contact Name: _____ Contact e-mail: _____ Hours/visit: _____

Criteria	Yes	No	Additional Information
1. When doing bridge repair work (sandblasting or painting), are measures taken to prevent materials from falling into the stream (cover, drop cloths, nets)?	<input type="checkbox"/>	<input type="checkbox"/>	Must keep any materials out of the water: Cover materials, do not transfer or pour over waterways, and use drop cloths or nets.
2. Do you do any concrete work (pouring, finishing)? If yes, are proper "Wash Out "areas designated for all concrete pouring projects (Contractors must also comply.)	<input type="checkbox"/>	<input type="checkbox"/>	If no, with whom do you contract with? What do you do if there is no wash out area? (Take back to shop, put in a container or bucket?)
3. Do you do any striping, marking or painting? If yes, are painting operations terminated during rainstorms?	<input type="checkbox"/>	<input type="checkbox"/>	BMP: Prefer use of thermoplastic markings instead of paint.
4. Are chip sealing operations stopped when rain is expected?	<input type="checkbox"/>	<input type="checkbox"/>	
5. When doing road maintenance work (within 25' of storm drains), are storm drain inlets protected?	<input type="checkbox"/>	<input type="checkbox"/>	What devices are used to protect storm drains (pigs, inlet covers hay bales)?
6. Are wastes from maintenance work and construction (saw cutting or chip sealing) swept up or vacuumed up after project completion?	<input type="checkbox"/>	<input type="checkbox"/>	How are wastes cleaned up? (Swept or Vacuumed?)
7a. Do you have a regular street sweeping schedule?	<input type="checkbox"/>	<input type="checkbox"/>	Ask if they post signs warning residents to move their cars. Is this effective?
7b. Are streets swept immediately after parades or street fairs?	<input type="checkbox"/>	<input type="checkbox"/>	
7c. Is sweeping stopped during rainstorms?	<input type="checkbox"/>	<input type="checkbox"/>	

Criteria	Yes No	Additional Information
8a. Are spill prevention techniques used? 8b. Is spill cleanup equipment located in or near all work areas and on vehicles?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Describe spill prevention techniques: (Drip pans, absorbents, standard practices: e.g. "dry" cleanup methods)
9. Is there a formal Spill Prevention and Response Plan in place?	<input type="checkbox"/> <input type="checkbox"/>	PACE will provide a template for a Spill Prevention and Response Plan.
10. At the shop: Are outdoor waste or trash containers (>55 gallons & dumpsters) leak-tight and covered at all times unless adding or removing material?	<input type="checkbox"/> <input type="checkbox"/>	Scrap metal bin covered?
11. Where is street sweeper debris stored and/or disposed?	<input type="checkbox"/> <input type="checkbox"/>	Debris should be stored more than 100 feet than or at a higher elevation than the nearest ditch, storm drain inlet or surface water. Disposal should be at a landfill.
12. Where are vehicles (sweepers, plows, etc.) washed?	<input type="checkbox"/> <input type="checkbox"/>	Vehicles should only be washed in a specially designated wash area that drains to sanitary sewer.
13. Are leaking vehicles stored inside or are leaks contained if outside?	<input type="checkbox"/> <input type="checkbox"/>	Where are most vehicles/equipment stored?
14. Where is rock salt (or sand/salt mix) stored? Under Cover Bermed Contained/lined	<input type="checkbox"/> <input type="checkbox"/>	Salt/Sand should only be stored on paved, bermed areas, or areas lined with impervious materials or under cover*. <i>*Roof/cover not required for existing operations but will be required for new construction.</i>
15. Have employees read Required Practices for Stormwater Protection Resource Sheet(s) and signed training log?	<input type="checkbox"/> <input type="checkbox"/>	

Additional Comments:

MAP OF FACILITY (include storm drains, ditches, detention ponds and direction of water flow)