



**Partners for a Clean Environment (PACE)**  
 Criteria List for VEHICLE REPAIR Facilities

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Conducted By/Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax: \_\_\_\_\_ Number Employees: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Contact e-mail: \_\_\_\_\_ Hours per Site Visit: \_\_\_\_\_

Criteria		Yes	No	Qty/month	Vendor	Comments (Benefits, Obstacles)
Does shop do air conditioning service? Do technicians have state certification?		<input type="checkbox"/>	<input type="checkbox"/>			<b>Check if on inspection list</b> (*Compliance bulletin)
RECYCLING	antifreeze (if on-site, how are filters handled?)	<input type="checkbox"/>	<input type="checkbox"/>			(*Compliance bulletin)
	oil filters	<input type="checkbox"/>	<input type="checkbox"/>			(*Managing used oil doc.)
	scrap metal	<input type="checkbox"/>	<input type="checkbox"/>			
	used rags	<input type="checkbox"/>	<input type="checkbox"/>			(*Compliance bulletin)
	cardboard	<input type="checkbox"/>	<input type="checkbox"/>			
	tires	<input type="checkbox"/>	<input type="checkbox"/>			
	batteries (how stored?)	<input type="checkbox"/>	<input type="checkbox"/>			
	co-mingled containers	<input type="checkbox"/>	<input type="checkbox"/>			
	office paper	<input type="checkbox"/>	<input type="checkbox"/>			

Criteria	Yes	No	Additional Information
Reduce use of aerosols at least 50%	<input type="checkbox"/>	<input type="checkbox"/>	
Use non-chlorinated brake and carb. cleaner?	<input type="checkbox"/>	<input type="checkbox"/>	
Reduce use of chemicals with flashpoint below 140 degrees F (>140F is better)	<input type="checkbox"/>	<input type="checkbox"/>	
Does shop have an aqueous parts washer?	<input type="checkbox"/>	<input type="checkbox"/>	How is used solution disposed (should be disposed of as Haz Waste).
Buy in bulk whenever possible.	<input type="checkbox"/>	<input type="checkbox"/>	List items
Lids on containers, including solvent cleaning tanks, when not in use.	<input type="checkbox"/>	<input type="checkbox"/>	

Criteria	Yes	No	Additional Information
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S T O R M W A T E R  P R O T E C T I O N	1. Do not dump any liquids or materials outside.	<input type="checkbox"/>	<input type="checkbox"/>	
	2. No maintenance or repair work is performed outside (fleets may perform outside emergency repairs and maintenance activities that do not involve fluids)	<input type="checkbox"/>	<input type="checkbox"/>	
	3. Do not wash vehicles outside.	<input type="checkbox"/>	<input type="checkbox"/>	
	4. No outside storage unless containers are specifically designed for outside storage or adequate secondary containment and cover are provided.	<input type="checkbox"/>	<input type="checkbox"/>	Any materials stored outside that contain residual fluids or could impact stormwater quality must be containerized. This includes car batteries, oil filters and scrap metal.
	5. Use spill prevention techniques to ensure no hazardous materials reach the floor. Keep spill cleanup equipment in or near all work areas, and use only "dry" cleanup methods to manage spills.	<input type="checkbox"/>	<input type="checkbox"/>	Describe spill prevention techniques – include any products and vendors. (drip pans, absorbents, standard practices)
	6. Develop a formal spill response plan. The plan should be posted near spill cleanup materials.	<input type="checkbox"/>	<input type="checkbox"/>	PACE will provide a template for the spill response plan.
	7. Maintain a map of property, identifying direction(s) of stormwater flow and stormdrains. Stencil stormdrains on or near facility.	<input type="checkbox"/>	<input type="checkbox"/>	
	8. Employees have read Required Practices for Stormwater Protection resource sheet and sign training log.	<input type="checkbox"/>	<input type="checkbox"/>	PACE will provide the Required Practices for Stormwater Protection resource sheet.
Energy conservation measure	<input type="checkbox"/>	<input type="checkbox"/>		
Water conservation measure	<input type="checkbox"/>	<input type="checkbox"/>		
Willing to be a referral for other businesses on environmental practices.	<input type="checkbox"/>	<input type="checkbox"/>		
Commit to an annual pollution prevention review.	<input type="checkbox"/>	<input type="checkbox"/>		
Shop is in compliance with local, state, and federal environmental regulations to the best of inspector's knowledge.	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• APEN/CFC Program</li> <li>• Haz Waste Requirements (All containers properly labeled in accordance with RCRA)</li> <li>• Waste Water Discharges</li> <li>• OSHA Haz Com (MSDS's)</li> <li>• EPCRA</li> </ul>	
Does shop have a sand trap?	<input type="checkbox"/>	<input type="checkbox"/>	If shop has a sand trap, city of Boulder regs. require maintenance every 6 months	
Did the shop receive the PACE Newsletter?	<input type="checkbox"/>	<input type="checkbox"/>	If YES - Was the Newsletter helpful? Any suggestions?	